



PARTY INFORMATION SHEET

DETAILS OF THE PARTY

Name of Party /Company	<input type="text"/>	Insert full name of Party (e.g. Joe Ben Soap, XYZ (Pty) Ltd or XYZ CC)
Company Registration Number	<input type="text"/>	ID Number for natural persons (e.g. 7312045097088) and Reg Number for legal persons (e.g. 2004/003456/07)
VAT Registration Number	<input type="text"/>	If the Party is registered for Value Added Tax (e.g. 4740226834)
Physical Address	<input type="text"/> <input type="text"/> <input type="text"/>	E.g. 14 Selby Road, Parkwood, Johannesburg, 2193
Postal Address	<input type="text"/> <input type="text"/> <input type="text"/>	E.g. PO Box 1234, Sandton, 2146
Tel Number	<input type="text"/>	Include dialing code. e.g. 011 123 4567 or 083 123 4567
Fax Number	<input type="text"/>	Include dialing code. e.g. 011 123 4567 or 083 123 4567
Mobile Number	<input type="text"/>	Include dialing code. e.g. +27 83 123 4567
Contact Person	<input type="text"/>	The person to whom notices will be sent (e.g. Joe Soap)
Identity Number	<input type="text"/>	ID Number for natural persons (e.g. 7312045097088)
Email Address	<input type="text"/>	Notices may be sent to this address (e.g. joes@businessname.co.za)
Name of Bank	<input type="text"/>	E.g. Nedbank Limited
Account Name	<input type="text"/>	E.g. Business Name (Pty) Ltd
Account No.	<input type="text"/>	E.g. 1970997362
Branch Code	<input type="text"/>	E.g. 197010



Use and Parking (for Tenants only)

General purpose for which Premises are required,

- Private residential General industrial
 Office administration Retail

Tick the appropriate option

Specific purpose for which Premises are required

Please be specific

Name of persons, other than Tenant, who will occupy the Premises

Insert name of natural person (Joe Soap) or legal person (Business Name (Pty) Ltd)

Registration Number of Vehicle of Tenant

Insert the reg number of Tenant's vehicle (e.g. PWR 234 GP)

Registration Number of Vehicle of Occupant (if any)

Insert the reg number of other occupant's vehicle (e.g. PWR 234 GP)

CONSENT CLAUSE

The tenant hereby consents that, and authorizes the landlord to, at all times:

- a) contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau relevant to an assessment of the behavior, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the tenant;
- b) furnish information concerning the behavior, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the tenant to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding the tenant's dealings with the landlord.

Signed on behalf of the tenant at _____ (name of place)

On this _____ (day) of _____ (month) _____ (year)

For _____ (Name of Tenant)

Tenant

(Duly authorized hereto)

